

APPLICATION FOR MEMBERSHIP OF

**HUNTER RECREATIONAL FLYING CLUB INCORPORATED**

(Incorporated under the Associations Incorporations Act. 1984)

Name .....  
(Full name of applicant)

Address .....

Occupation ..... Phone Number .....

Mobile Phone ..... Email Address .....

Emergency Contact ..... Emergency Ph Number.....

Aircraft Type..... Registration .....

I hereby apply to become a **FULL**  or **SOCIAL**  member of the above named Incorporated Association. I acknowledge that I have received, read and understand the application process, the Club's Rules and Constitution and in the event of my admission as a member, I agree to be bound by the rules of the association for the time being in force.

Do you authorise the Committee to disclose information contained on the Club's Register (other than your name) at the request of others? **YES**  **NO**

Signed ..... Date .....  
(Signature of applicant)

I, ..... a member of the association nominate the applicant,  
(Full name)  
who is personally known to me, for membership of the association.

Signature .....

Date .....

I, ..... a member of the association second the nomination of  
(Full name)  
the applicant, who is personally known to me, for membership of the association.

Signature .....

Date .....

**Attachments:      Membership Application Process (On reverse)**  
**Basic Club Rules**  
**Club Constitution**



**Hunter Recreational Flying Club Inc.**

Western Side of Cessnock Airport - Grady Rd Pokolbin NSW

PO Box 641 Cessnock 2325 NSW Australia

www.hunterflyers.com.au      Email: hunterflyers@gmail.com

## Membership Application Process

(Revised August 2014)

### Procedure

- Applicant completes the application form and accepts the basic rules of membership
- Applicant must be nominated by a current financial full member
- Nomination must be seconded by another current financial full member
- Applicant pays the applicable membership fee
- Committee grants provisional membership and the application is placed on the noticeboard for a three month period.
- Members have three months to lodge objections.
- If an objection is received during the probationary period, the committee will review the basis for the objection. Once the review has been carried out, the committee may elect to:
  - Recommend to the General meeting that the probationary period be terminated and that the application be rejected.
  - Disregard the objection as frivolous and continue the probation period.
  - Extend the probation period.
- If there are no objections or if the objections are disregarded by the committee, the applicant will be granted full membership status at the end of the probationary period.
- If for any reason, an application is rejected during the probationary period, any membership fees paid by the applicant will be refunded in full.

### NOTE:

During the period of provisional membership, the applicant is entitled to:

- Attend Club meetings and participate in all discussions.
- Have access to Club facilities.
- Conduct their recreational aviation activities from the Club (in line with Club Rules, Airport Rules and all Appropriate Regulations).
- Rent available hangar space from the relevant hangar owner.

During the period of provisional membership, the applicant is **NOT** entitled to:

- Vote on matters arising at Club meetings.
- Hold a position on the committee.
- Nominate or second a new membership application.
- \*Purchase a share in a hangar syndicate.

### Suggestion

*\*As new members are not permitted to purchase a hangar share until full membership has been granted, it may be possible to negotiate a rental agreement with the hangar owner in which part or all of the rent paid could be deducted from the purchase price once full member status has been granted. Any such agreement would need the approval of both the hangar syndicate members and the Club's Executive Committee.*



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## BASIC CLUB RULES FOR MEMBERSHIP

### **HUNTER RECREATIONAL FLYING CLUB INCORPORATED**

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To ensure the Club's tenure at Cessnock Airport, there are rules that must be observed.

We operate under three official Authorities.

**CASA** is the overseeing body and we are bound by their Civil Aviation Orders (CAO's) for general and recreational aviation. In particular, CAO's 95.10, 95.32, and 95.55 relate to the recreational aircraft that we fly. The CAO's can be found on the CASA website:

[www.casa.gov.au](http://www.casa.gov.au)

**RA-Aus** also has rules in their operations manual regarding:

- Ultralight Aircraft Operations, Airfield Control – Section 4.01
- Accident and Incident Reporting – Section 4.08

Accident and Incident Report Forms are on the Clubhouse noticeboard.

The operations manual can be found on the RA-Aus website: [www.raa.asn.au](http://www.raa.asn.au)

**Cessnock City Council** publishes a document called the Cessnock Airport Operational Policy and User Guidelines. There is a copy in the Clubhouse.

This contains important information on:

- Fly Neighbourly Policy in Section 3
- Airport Data in Section 4
- General Aviation Operations and Requirements for Aircraft in Section 5 & 6
- Emergency Contact Numbers in Section 15

**The HRFC** also has some rules to promote harmony within the membership.

#### **In the Clubhouse:**

If you have used the facilities, please:

- Wash up and put away kitchen crockery and cutlery.
- Clean bathroom and toilet items.
- Use the money tin in the fridge to purchase soft drinks, tea and coffee.
- Make sure doors and windows are closed and locked before leaving.
- Lights, fans and air conditioner are turned off.



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**In the hangars:**

- Ensure that hangars are locked if unattended. Even if you are only going for a short flight.

**On the site:**

- Gates to the hangar area must be kept locked at all times.
- No dumping on site.
- All used engine oils, fluids, filters and maintenance materials are to be removed from the hangars and property.

Important contact numbers:

**HRFC**

President	Bob Finch	0428 767 279
Treasurer	Don Ramsay	0418 257 793
Secretary	Bob Francis	02 49886082

**Cessnock Airport**

Operations Manager	Brian Pickford	0401 107 557
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